

Mark H. Rees
42 Buckingham Road
North Andover, MA 01845

PROFESSIONAL EXPERIENCE:

July 2011 – Sept. 2014 **City Manager**
City of Portland, ME (Population 65,000/Budget \$220 Million)

First city manager hired under new charter authorizing popular election of mayor while maintaining administrative authority to manage a full service city including a regional airport, a rehabilitation hospital and waterfront operations. Initiated and implemented changes to the management structure of the city government to enhance effectiveness and accountability including setting of annual city council goals and departmental objectives. Presented three balanced city operating budgets, each of which were approved by city council with minimal changes. Concurrently, unreserved fund balance increased from 9.5% of General Fund Budget to 12.2%. Established the city's first five-year capital improvement program and received approval for over \$92 million in capital expenditures necessitated as a result of deferred maintenance of infrastructure and environmental mandates. Supervised the Police Department that saw a 9.4% reduction in violent and major property damage crimes from 2010 to 2013 and 11% reduction in public nuisance calls for service during the same time period. Coordinated revised development review process for improved and timelier regulatory approval supporting over \$144 million in private investment. Reorganized the Fire Department for better supervision and resource allocation resulting in improved emergency response capability. Addressed policy issues around the needs of the homeless through permanent housing placements and better case management. Established City Manager's Advisory Committee on Disabilities to provide advocacy for the disabled.

Sept. 2000 – June 2011 **Town Manager**
Town of North Andover, MA (Population 30,000/ Budget \$86 Million)

Managed full service growing community with direct responsibility for finance, public safety, public works, community development, utilities and employee benefits. Under the policy direction of five-member Board of Selectmen, addressed chronic financial challenges by fostering economic development through strategic rezoning, controlling of health insurance costs, negotiation of affordable collective bargaining agreements and implementation of shared resources through consolidation of school and municipal support services. Developed and implemented multi-year capital planning program with particular focus on public facilities including renovation of the town hall, new police station, new pre-school facility, replacement of substandard water mains and storage facilities. Reinstated commitment to infrastructure repair with installation of sanitary sewer to protect drinking water supply, and replacement and upgrade of departmental equipment. Implemented short and long-term financial policies resulting in five bond rating increases during tenure. Developed partnerships with community organizations and negotiated donations and/or payments in lieu of taxes to offset costs of expanded municipal services in previously underserved areas of Elder Services, Youth Services and Public Safety. Instituted numerous changes to public works operations including single stream recycling, pavement management and sidewalk improvements. Implemented objective-based merit pay performance system for all management employees. Established effective and successful working relationships with state and federal representatives in the advocacy of town needs.

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Dec. 1996 – Sept. 2000 **Chief Financial Officer**
Town of Framingham, MA (Population 65,000/ Budget \$145 Million)

Served as first Chief Financial Officer for major metropolitan community 25 miles west of Boston. Responsible for oversight and direction of all financial staff as well as procurement. Directly responsible for budget development, monitoring and reconciliations. Developed the Town's first five-year capital budget plan and five- year financial forecast. Reorganized the layout and design of operating budgets for General Fund and Enterprise Funds. Developed and recommended fiscal policies to insure stability in Town's bond rating which resulted in a reversal of three years of budgetary operating deficits. Implemented an internal audit function that successfully addressed Town's previous failure to reconcile cash and receivables on a timely basis. Co-chaired negotiating committee for the construction of international headquarters of a Fortune 400 company and regional headquarters of another Fortune 400 company.

Nov. 1991 – Dec. 1996 **Town Manager**
Town of Northbridge, MA (Population 14,000/Budget \$19 Million)

June 1987 - October 1991 **Town Administrator**
Town of Ashburnham, MA (Population 5,500/Budget \$6.2 Million)

August 1984 - May 1987 **Assistant Township Manager / Director of Administration**
O'Hara Township, PA (Population 8,500)

Nov. 1979 - July 1984 **Director of Purchasing and Central Services**
Orange County, North Carolina (Pop. 85,000)

EDUCATION:

2004	Program for Senior Executives in State and Local Government John F. Kennedy School of Government, Harvard University
1989	Certificate in Local Government Management International City/County Management Association
1986	Associate in Risk Management Insurance Institute of America
1979	Master of Public Administration University of Pittsburgh, School of Public and International Affairs
1978	Bachelor of Science; Physics Boston College, School of Arts and Science

PROFESSIONAL AFFILIATIONS: International City/County Management Association

REFERENCES: Available Upon Request